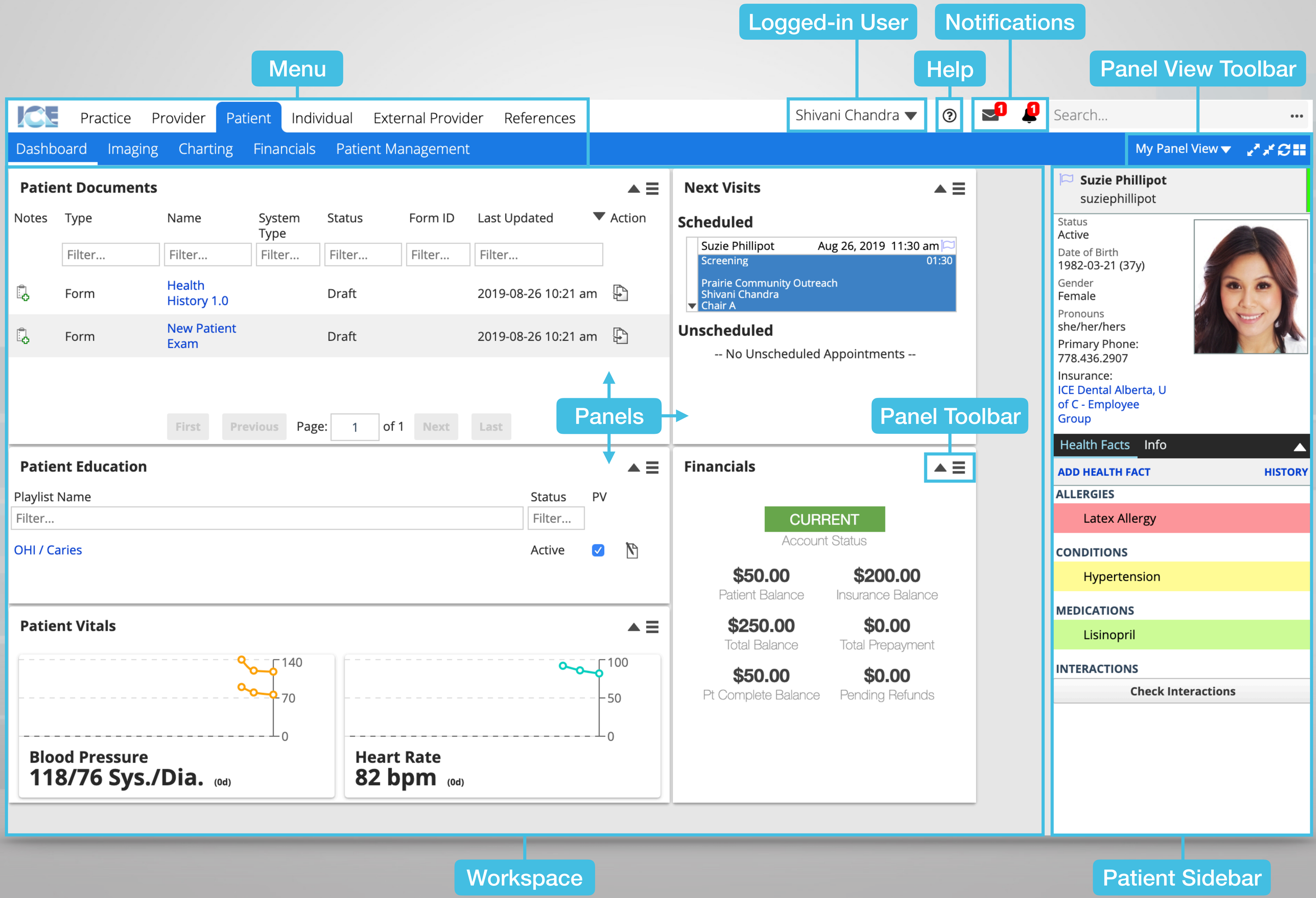
Workspace Tour
QUICK REFERENCE **GUIDE**



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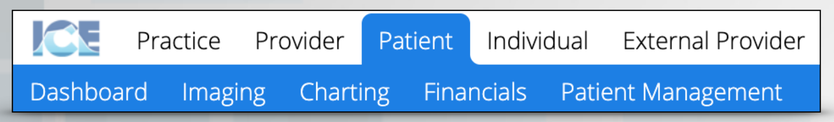
Menu

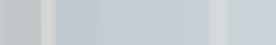
Select a menu option to access different tools or areas of the system.



Workspace

The area below the menu where most work is done.

Logged-in User



Select to logout or view your profile.

Help

Access ICE Help materials or send feedback.

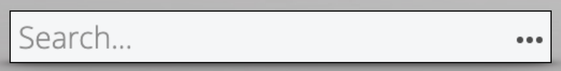
Notifications

Displays unread messages.

Displays sharing and telehealth invite notifications.

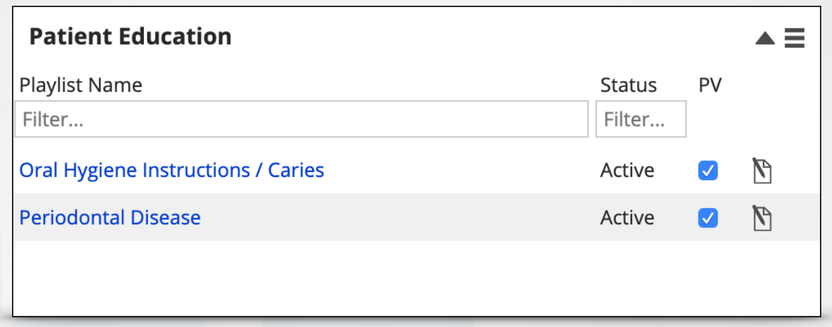
Search

Search for and open a patient record.



Panels

Moveable boxes on the workspace that provide different types of information and tools.



Panel Toolbar

Expand or collapse a panel.

Panel menu.
Select to view panel-specific actions and options.

Panel View Toolbar

A panel view is a group of panels on the workspace.
You can have multiple views for different types of work.

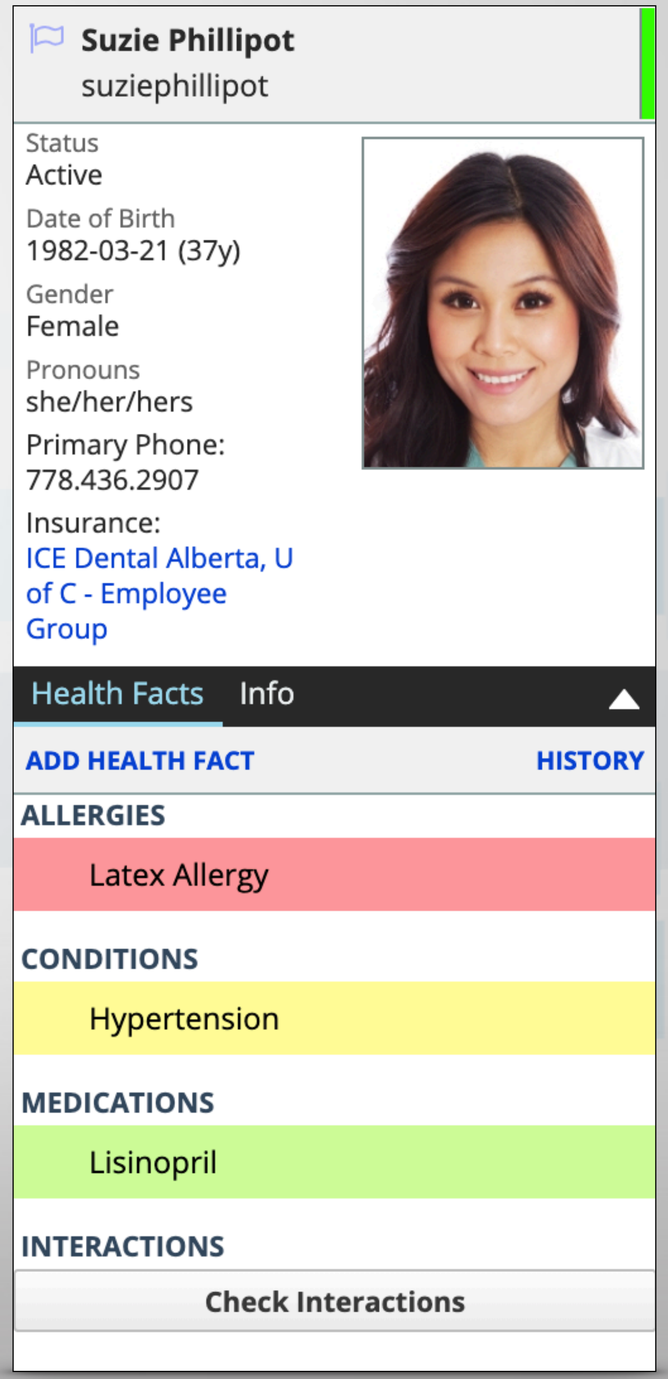
Displays the panel view's name.
Select to switch views.

Expand all panels

Collapse all panels.

Refresh all panels.

Add or remove panels.

Patient Sidebar

Provides basic patient demographic information as well as allergies, conditions, and medications.